

NBPL Board Room
Wednesday February 10, 2016 19:00

Attendance:

Present

Handley, Peter

Kidd, Stuart **Vice Chair**

Marcil, Janice **Treasurer**

Maroosis, George

McDevitt, Belinda

Morland, Ayla

Perfect, Jan

Surtees, Margaret

Veli, Ravil **CEO/Secretary**

Wolfe, David **Chair**

Regrets

Serran, Jeff

Smith, Richard

Call to Order: 19:01

Call for Conflicts of Interest: None

Call for Additional Agenda Items: in camera session

Motion 16:01

It was moved by Jan Perfect and seconded by Margaret Surtees that the agenda of the February 10, 2016 meeting of the North Bay Public Library Board be approved as amended.

CARRIED

Motion 16:02

It was moved by Stuart Kidd and seconded by Jan Perfect that the minutes of the December 9, 2015 meeting be accepted as amended.

CARRIED

Treasurer's Report:

Budget, operating, YTD January 2016 reviewed. 2015 year operating and capital budgets reviewed. Board congratulated Treasurer and CEO on the savings found in 2015 operating budget. Treasurer and CEPO will meet with Shannon Saucier regarding library investment account issue.

Motion 16:03

It was moved by Peter Handley and seconded by Belinda McDevitt that the Treasurer's Report be received.

CARRIED

Motion 16:04

It was moved by Belinda McDevitt and seconded by Ayla Morland that accounts consisting of pay periods 25 and 26 and accounts payable for December 2015 be approved for payment.

Pay period 25	\$ 59,960.81	Accounts Payable	
Pay period 26	<u>\$ 56,217.46</u>	December 2015	\$103,835.84
	\$113,178.27		

CARRIED

Motion 16:05

It was moved by Belinda McDevitt and seconded by Ayla Morland that accounts consisting of pay periods 1 and 2 and accounts payable for January 2016 be approved for payment.

Pay period 1	\$ 59,679.64	Accounts Payable	
Pay period 2	<u>\$ 58,529.63</u>	January 2016	\$95,770.17
	\$115,209.27		

Business Arising: None

Correspondence: Chair discussed letter from customer regarding potential unit merger.

Report from the Chair: None

C.E.O.'s Report

As requested by the board, CEO report was submitted as separate document, included in the board package.

CEO added notifications:

- Children's department will participate in March Break event at Northgate Mall
- application for Senior Community Grant to offer tablet courses
- OLA highlights

Discussion of options with respect to thefts of laptops and money-cameras, swipe card on doors.

Motion 16:06

It was moved by Stuart Kidd and seconded by Belinda McDevitt that the C.E.O.'s Report and Statistics be accepted.

CARRIED

Reports of Committees

Strategic Planning

Chair of Strategic planning committee presented progress report. Response rate excellent, 700+. Public information scheduled for April 21st to review survey results. Discussion of promotion ideas for the event. Discussion regarding inclusion of stakeholders in the process-sending email links for survey to stakeholders.

New Business: None

Motion 16:07

It was moved by Peter Handley and seconded by Belinda McDevitt that the Board move into "in camera" session at 20:26

CARRIED

Motion 16:08

It was moved by Peter Handley and seconded by George Maroosis that the Board return to public session at 21:01

CARRIED

Sustained discussion of in camera process and procedures ensued.

Motion 16:09

It was moved by Margaret Surtees and seconded by Belinda McDevitt that the meeting be adjourned at 21:02

CARRIED