

NBPL Board Room  
Wednesday March 9, 2016  
19:00

**Attendance:**

***Present***

Handley, Peter

Kidd, Stuart **Vice Chair**

Marcil, Janice **Treasurer**

Maroosis, George

McDevitt, Belinda

Morland, Ayla

***Regrets***

Perfect, Jan

Serran, Jeff

Smith, Richard

Surtees, Margaret

Veli, Ravil **CEO/Secretary**

Wolfe, David **Chair**

**Call to Order:** 19:06

**Call for Conflicts of Interest:** None

**Call for Additional Agenda Items:** in camera session, Dionne museum collections in New Business

**Motion 16:10**

It was moved by Jeff Serran and seconded by Rick Smith that the agenda of the March 9, 2016 meeting of the North Bay Public Library Board be approved as amended.

**CARRIED**

**Motion 16:11**

It was moved by Belinda McDevitt and seconded by Peter Handley that the minutes of the February 10, 2016 meeting be accepted as amended. (addition of note to reflect sustained discussion of in camera procedures)

**CARRIED**

**Presentation: CUPE Local 122**

PPT presentation, with accompanying supporting documents presented by Local 122 officers Annette Hansman and Scott Robertson outlining concerns and suggestions by library workers regarding any future NBPL reorganization plans/processes.

**Motion 16:12**

It was moved by Belinda McDevitt and seconded by Jeff Serran that the Board move into "in camera" session at 19:37

**CARRIED**

**Motion 16:13**

It was moved by Peter Handley and seconded by Belinda McDevitt that the Board return to public session at 19:45

**CARRIED**

**Treasurer's Report:**

Budget, operating, YTD February 2016 reviewed. 2015 year operating and capital budgets reviewed. Disbursement of remainder of end of year operating fund divided between reserves for future sick leave liabilities and return of funds commitment to CNB. Meeting with Shannon Saucier CNB and Treasurer and CEO reviewed with respect to reserve funds no longer earning interest. CNB interpretation stands pending review of appropriate PLA and Municipal legislation.

**Motion 16:14**

It was moved by Jeff Serran and seconded by Rick Smith that the Treasurer's Report be received.

**CARRIED**

**Motion 16:15**

It was moved by Stuart Kidd and seconded by Rick Smith that accounts consisting of pay periods 3 and 4 and accounts payable for February 2016 be approved for payment.

Pay period 25	\$ 59,927.42	Accounts Payable	
Pay period 26	<u>\$ 58,500.82</u>	February 2016	\$69,977.75
	\$118,428.24		

**CARRIED**

**Business Arising:**

None

**Correspondence:**

None

**Report from the Chair:**

Chair appreciatively noted the value of the Bethany Brownlee idea to have replacement cost value of books borrowed by clients reflected on their date due slips. Ms Brownlee having seen this implemented at another library using the same circulation system as NBPL (Evergreen), found the appropriate software coding to enable implementation at NBPL. Chair also related comments from the Mayor regarding his appreciation of the library effort to extend the library strategic planning survey opportunity directly to key stakeholders.

**C.E.O.'s Report**

CEO report was submitted as separate document, provided at the meeting.

**Motion 16:16**

It was moved by Jeff Serran and seconded by Stuart Kidd that the C.E.O.'s Report and Statistics be accepted.

**CARRIED**

**Reports of Committees**

***Strategic Planning***

Chair of Strategic planning committee presented progress report. Response rate excellent, 789 returns. Next Strategic Planning Committee meeting scheduled March 23<sup>rd</sup> with focus on Vision and Mission. Public information scheduled for April 21<sup>st</sup> from 18:30-20:30 to review survey results. Discussion of promotion ideas for the event, including purchasing advertising. Chair suggestion to issue press release.

**New Business:**

Peter Handley initiated discussion, as a result of the uncertain future of the Dionne Museum and its collections, of an opportunity for the library to pursue—for NBPL archives/local history collection-museum papers, documents and ephemera. Discussion ensued regarding lack of dedicated archival resources at NBPL. Board directed CEO to obtain and share with Board, via email, the *Request for Expression of Interest* issued by CNB. Deadline for RFEIO submission to CNB is March 23, 2016.

**Motion 16:17**

It was moved by Margaret Surtees and seconded by Belinda McDevitt that the meeting be adjourned at 21:05

**CARRIED**