

NBPL Boardroom  
Wednesday May 11, 2016  
19:00

**Attendance:**

***Present***

Handley, Peter

Perfect, Jan

Kidd, Stuart **Vice-Chair**

Marcil, Janice Treasurer

Maroosis, George

McDevitt, Belinda

Morland, Ayla

Smith, Richard

Surtees, Margaret

Veli, Ravil **CEO/Secretary**

Wolfe, David **Chair**

***Regrets***

Serran, Jeff

**Call to Order:** 19:00

**Call for Conflicts of Interest:** None

**Call for Additional Agenda Items:** None

**Motion 16:33**

It was moved by Stuart Kidd and seconded by Jan Perfect that the agenda of the May 11, 2016 meeting of the North Bay Public Library Board be approved.

**CARRIED**

**Motion 16:34**

It was moved by Belinda McDevitt and seconded by Margaret Surtees that the minutes of the April 20, 2016 meeting be accepted as amended. (correction, meeting location was auditorium)

**CARRIED**

**Treasurer's Report:**

Budget, operating, YTD April 2016 reviewed. Reserve account issue discussed. Reserves capital account, interest bearing, solution proposed. Additional reserves account for surplus/deficit proposed. Treasurer directed to draw up draft policies and procedures for reserve accounts for submission to Finance Committee. Robust discussion ensued with regard to perceived city perspective on the library as a de facto city department. Board members vigorously defended autonomy of the NBPL.

**Motion 16:35**

It was moved by Stuart Kidd and seconded by Margaret Surtees that the Treasurer's Report be received.

**CARRIED**

**Motion 16:36**

It was moved by Jan Perfect and seconded by Belinda McDevitt that all interest earned on library reserve fund (account 99530R) be used for capital projects.

**CARRIED**

**Motion 16:37**

It was moved by Belinda McDevitt and seconded by Jan Perfect that the NBPL Board create a library operating reserve fund, and that the treasurer be directed to move funds as necessary

**CARRIED**

**Motion 16:38**

It was moved by Rick Smith and seconded by Peter Handley that accounts consisting of pay periods 7 and 8 and accounts payable for April 2016 be approved for payment.

Pay period 7	\$ 59,435.44	Accounts Payable	
Pay period 8	<u>\$ 57,874.85</u>	April 2016	\$ 72,782.25
	\$117,310.29		

**CARRIED**

**Business Arising:**

None

**Correspondence:**

None

**Report from the Chair:**

Architects coming for June meeting to report on facilities/space study- preliminary findings.

**C.E.O.'s Report**

CEO report was submitted as separate document, provided at the meeting. Additional updates: Deterioration of front steps, parking, heaving etc. at estimated costs of \$5.4k-\$10k for repair/restoration. Eye strain issues in A/V attributed to lighting, exploration of lighting enhancement options continuing. Comic book drawing classes immensely popular. Adult coloring panel into second iteration. Early notice for 2017 budget estimates—benefits costs estimated to rise by 5%.

**Motion 16:39**

It was moved by Ayla Morland and seconded by Rick Smith that the C.E.O.'s Report and Statistics be accepted.

**CARRIED**

**Reports of Committees**

***Strategic Planning***

Chair of Strategic planning committee presented progress report. Reported on public information of April 21<sup>st</sup> and feedback received. Work on four pillars proceeding.

**Motion 16:40**

It was moved by Rick Smith and seconded by Stuart Kidd that the meeting be adjourned at 20:07

**CARRIED**