

CNB City Hall 7 Floor Boardroom
 October 11, 2017
 19:00

Attendance		Present	Regrets	Absent
Handley	Peter	X		
Kidd	Stuart Vice Chair		X	
Marcil	Janice Treasurer	X		
Maroosis	George		X	
McDevitt	Belinda	X		
Morland	Ayla	X		
Perfect	Jan	X		
Serran	Jeff		X	
Smith	Rick	X		
Surtees	Margaret	X		
Veli	Ravil CEO/Secretary	X		
Wolfe	David Chair	X		

Call to Order: 19:09

Call for Conflicts of Interest: None

Call for Additional Agenda Items: NBPL Board meetings-under new business-Jan Perfect

Motion 17:54

It was moved by Jan Perfect and seconded by Belinda McDevitt that the agenda of the meeting of the North Bay Public Library Board be approved as amended.

CARRIED

Motion 17:55

It was moved by Ayla Morland and seconded by Jan Perfect that the minutes of the September 13, 2017 meeting be accepted.

CARRIED

Treasurer's Report:

Budget, operating and capital, YTD-Q3 presented. Variances noted.

Motion 17:56

It was moved by Belinda McDevitt and seconded by Peter Handley that the Treasurer’s Report be received.
CARRIED

Motion 17:57

It was moved by Ayla Morland and seconded by Margaret Surtees that:

Pay periods	19	\$58,620.39
	20	\$57903.70
Subtotal		\$116,524.09
Accounts Payable	September	\$166,068.55
Total		\$282,592.64

Be approved.

CARRIED

Motion 17:58

It was moved by Rick Smith and seconded by Belinda McDevitt that a 1.5% annual salary increase over 3 years (2017-2019) retroactive to Jan 1, 2017 for the NBPL management team be approved.

CARRIED

Old Business:

Jan Perfect initiated a robust discussion with respect to reaching out to indigenous partners in the community to explore opportunities for NBPL indigenous programing. Windsor Public Library indigenous initiatives were cited as an example of possibilities. Board directed the CEO to connect with select indigenous community partners and explore areas of mutual interest and cooperation.

New Business:

Jan Perfect initiated discussion regarding use of CNB facilities for NBPL Board meetings in light of the requirements for meetings to be accessible to the public. The board after discussion directed the secretary to schedule all meetings at the NBPL from 2018, and to endeavor to reschedule remaining 2017 meetings at the NBPL.

Correspondence:

Letter expressing gratitude to the library from Mary White of the Aids Committee of North Bay and Area for providing meeting space for their strategic planning. Ms. White highlighted her appreciation of NBPL facilities in light of the paucity of affordable/no cost meeting space for community organizations in the city.

Chair Report: None

CEO Report:

CEO report was submitted as a separate document, provided with the board package.

Motion 17:59

It was moved by Rick Smith and seconded by Margaret Surtees that the CEO Report and Statistics be accepted.
CARRIED

Committee Reports:

Finance and Property committee and the Treasurer presented the range of operating budget scenarios for 2018, with a recommendation for approval of a 1.99% budget, respectful of the CNB budget target for ABCs of 2%. Also presented by Peter Handley were proposals for disbursement of NBPL Beneficiary Reserve Funds (NBF) for a range of purposes. Annual NBF disbursements of \$5k-\$7.5k for a 5 year period commencing in 2018 to support/underwrite single or multiyear events devoted to arts , heritage, education and related themes. CEO and management team would develop proposals for approval by the board each March. Additionally the committee recommended board approval for disbursements from revenue generated from the film shoots at the library-Cardinal series-to fund a cooperative project between Science North and NBPL for the Nature Exchange project.

Motion 17:60

It was moved by Belinda McDevitt and seconded by Peter Handley that the operating budget for the North Bay Public library for 2018 be approved at 1.99% and forwarded to the CNB.

CARRIED

Motion 17:61

It was moved by Peter Handley and seconded by Rick Smith that the library disburse Beneficiary Reserve Funds of \$5k-\$7.5k annually for a 5 year period commencing in 2018 to support/underwrite single or multiyear events devoted to arts , heritage, education and related themes.

CARRIED

Motion 17:62

It was moved by Jan Perfect and seconded by Belinda McDevitt that the revenue generated from the Cardinal series film shoots be directed to support costs for operation of the Science North-NBPL cooperative project: Northern Nature Exchange.

CARRIED

Motion 17:63

It was moved by Jan Perfect and seconded by Belinda McDevitt that \$3344.11 be moved from deferred revenue to restricted reserve-family literacy initiatives.

CARRIED

Motion 17:64

It was moved by Ayla Morland seconded by Belinda McDevitt that the meeting be adjourned at 20:59

CARRIED