

NBPL Story Room  
October 10, 2018  
19:00

| Attendance |                            | Present | Regrets | Absent |
|------------|----------------------------|---------|---------|--------|
| Handley    | Peter                      | X       |         |        |
| Kidd       | Stuart <b>Vice Chair</b>   | X       |         |        |
| Marcil     | Janice <b>Treasurer</b>    | X       |         |        |
| Maroosis   | George                     |         | X       |        |
| McDevitt   | Belinda                    | X       |         |        |
| Perfect    | Jan                        | X       |         |        |
| Serran     | Jeff                       |         |         | X      |
| Smith      | Rick                       | X       |         |        |
| Surtees    | Margaret                   |         | X       |        |
| Veli       | Ravil <b>CEO/Secretary</b> | X       |         |        |
| Wolfe      | David <b>Chair</b>         | X       |         |        |

**Call to Order:** 19:03

**Call for Conflicts of Interest:**

**Call for Additional Agenda Items:** None

**Motion 18:44**

It was moved by Belinda McDevitt and seconded by Jan Perfect that the agenda of the October 10, 2018 meeting of the North Bay Public Library Board be approved.

**CARRIED**

**Motion 18:45**

It was moved by Stuart Kidd and seconded by Rick Smith that the minutes of the September 12, 2018 meeting be accepted.

**CARRIED**

**Treasurer's Report:**

Budget, operating and capital for third quarter (Q3), presented. Capital 2017 budget overage due to Kenalex project, Treasurer will be distributing project costs over a combined 2017 and 2018 capital budget total.

**Motion 18:46**

It was moved by Stuart Kidd and seconded by Rick Smith that the Treasurer's Report be received.

**CARRIED**

**Motion 18:47**

It was moved by Belinda McDevitt and seconded by Peter Handley that:

|                         |      |              |
|-------------------------|------|--------------|
| <b>Pay periods</b>      | 18   | \$63,862.81  |
|                         | 19   | \$60,738.21  |
|                         | 20   |              |
| <b>Subtotal</b>         |      | \$61,968.36  |
| <b>Accounts Payable</b> | Sept | \$504,466.63 |
| <b>Total</b>            |      | \$691,036.01 |

Be approved.

**CARRIED**

**Old Business:**

- issue of discussion of a separate bank account-as suggested by auditor-revived
- treasurer requested to research and present pros and cons for the board to consider
- policies review discussed, reviews will be postponed until new board reconvenes in 2019, except for awards policy which will be prioritized for completion before end of current board term

**New Business:**

- discussion of impact of upcoming cannabis legalization and implications for library policies, conclusion to await post legalization guidance from the province, police, city etc.
- current library policies with regard to intoxication etc. would apply to cannabis consumers

**Correspondence:**

- City finance letter from Ms. Karpenko indicating Nov 5 capital, and Nov 30 operating, budget submission dates-no % guidance included. Chair proposed NBPL target should be in the range of inflation, approximately 2.5%.
- Clients complaints, written and verbal submissions, regarding issues with library clients loitering outside front entrance as they accessed Wi-Fi and power for devices. Issues re conduct, smoking raised. Library response reiterated position that services would still be made available but that code of conduct transgressions would be treated as and when they were brought to staff/security attention.

**Chair Report:**

-Board briefed on Mayor’s library building proposal and the further discussions with Carlos Carvalho, President and CEO of CTS Sports Management International regarding possible private public partnerships. Greater clarity and direction will follow the conclusion of the election. Chair indicated Mr. Carvalho strongly committed to building a facility for his business and partnering with the library on a project downtown. Chair clarified that options included the library property and another yet to be identified city owned property downtown. City would be putting out for tender, land for purchase downtown. Chair concluded by recognizing the contributions of George Maroosis in putting the issue of the library as a renovation or rebuild opportunity on the “radar” of the city.

-Chair encouraged members considering serving again on the board to submit their applications once the call for volunteers was published post elections. Chair also reminded members their responsibilities continue until a new board is constituted, unless they submit a resignation letter earlier.

**CEO Report:**

CEO report was submitted as a separate document, provided with the board package.

- CEO re-briefed Board with Power Point presentation regarding rehabilitation/renovation project progress to date.
- review of phase 1 (main service desk, public internet pod) and phase 2 (renovation of basement floor) of new projects
- discussion of phase 3 teen area project with presentation of visual examples of possible enhancements to teen area
- request from Board to commence teen consultation process for phase 3 as sooner rather than later
- request submitted to reformat statistics report to include gates counts and revenues on first page

**Motion 18:48**

It was moved by Peter Handley and seconded by Belinda McDevitt that the CEO Report and Statistics be accepted.

**CARRIED**

**Motion 18:49**

It was moved by Peter Handley and seconded by Stuart Kidd that the meeting be adjourned at 20:18

**CARRIED**