

NBPL Board Room  
June 12, 2019  
19:00

Attendance		Present	Regrets	Absent
Bain	Mac	X		
Curry	Don	X		
Marcil	Janice <b>Treasurer</b>	X		
Maroosis	George	X		
McDevitt	Belinda	X		
Murton	Jamie		X	
Smith	Rick	X		
Surtees	Margaret	X		
Veli	Ravil <b>CEO/Secretary</b>	X		
Wolfe	David <b>Chair</b>	X		

**Call to Order:** 19:00

**Call for Conflicts of Interest:** None

**Call for Additional Agenda Items:** None

**Motion 19:37**

It was moved by Belinda McDevitt and seconded by Margaret Surtees that the agenda of the June 12, 2019 meeting of the North Bay Public Library Board be approved.

**CARRIED**

**Motion 19:38**

It was moved by Don Curry and seconded by Mac Bain that the minutes of the May 08, 2019 meeting be accepted.

**CARRIED**

**Treasurer's Report:**

Budget, operating and capital through May 2019, presented. Review of total capital funds available, approx. \$500k, to complete renovation and roof repairs. Save on energy rebate \$3400 received from North Bay Hydro. Discussion of possibility of 2020 capital fund access request to complete both projects in 2019. Final audited financial statements from BDO received.

**Motion 19:39**

It was moved by Belinda McDevitt and seconded by George Maroosis that the Treasurer's Report be received.

**CARRIED**

**Motion 19:40**

It was moved by Don Curry and seconded by Belinda McDevitt that:

<b>Pay periods</b>	10	\$63,350.96
	11	\$64,582.21
<b>Subtotal</b>		\$127,933.17
<b>Accounts Payable</b>	May	\$96,503.01
<b>Total</b>		\$224,436.18

Be approved.

**CARRIED**

**New Business:** None

**Correspondence:**

City Council Resolution 2019-209, passed May 21, 2019, forwarded from City Clerk May 22, re Stuart Kidd resignation from NBPL Board and Council expression of gratitude for service.

Vic Fedeli MPP correspondence, June 3, 2019, asking partners etc., to, “find savings of four cents on every dollar spent”. Mac Bain clarified some municipalities looking at 1% per year/4 years; CNB has not addressed this yet.

**Chair Report:**

Chair notified Board re letter sent to CNB committee selecting new board member to stress the importance of diversity in the selection process.

**CEO Report:**

CEO report was submitted as a separate document, provided with the board package. Strategic plan Q2 activities update. Update on costs of training re health and safety and scheduling –minimal cost, CNB provider and scheduled during closure week. CEO informed Board that tender process closed for renovations, 4 bids opened, lowest bid Descon Construction Ltd. Proposed start date of July 15 approximately 12 weeks of construction with a week of closure to finish demolition, installation. Annual Institute: Library as Place, July 10-11 in Ottawa. Pricing received for appraisals of library property \$3k-\$5k range. Request from Board-could CNB staff conduct/produce property appraisal. Board policy changes reviewed.

**Motion 19:41**

It was moved by Belinda McDevitt and seconded by Mac Bain that Descon Construction Ltd be awarded the main floor service desk and the downstairs A/V area renovations contract at \$293,700 + HST.

**CARRIED**

**Motion 19:42**

It was moved by Rick Smith and seconded by George Maroosis that the CEO Report and Statistics be received.

**CARRIED**

**Motion 19:43**

It was moved by Mac Bain and seconded by Don Curry that the CEO purchase approval policy be adjusted to the new limit of \$30,000

**CARRIED**

**Motion 19:44**

It was moved by Margaret Surtees and seconded by Mac Bain that the Board governance policy regarding terms of office for Chair and Vice Chair be changed from annually to concurrent with the term of the appointing council, effective January 2020, with first full 4 year term effective as of 2023.

**CARRIED**

**Committee Reports:** None

**Motion 19:45**

It was moved by Belinda McDevitt and seconded by George Maroosis that the meeting be adjourned at 19:26

**CARRIED**