

Board Room
 March 13, 2024
 19:00

Attendance		Present	Regrets	Absent
Curry	Don Chair	X		
Mallah	Justine CNB Council	X		
Marcil	Janice Treasurer	X		
Messenger	Krista	X		
Nowee	Makayla	X		
Sandford	Melissa	X		
Taylor	Anne	X		
Tilander	Randall Vice-Chair	X		
Veli	Ravil CEO/Secretary	X		
Winters	Sarah	X		
Wrauley	Andrea	X		

Also attending:

Elizabeth Brownlee

Call to Order:

19:03

Call for Conflicts of Interest:

None

Call for Additional Agenda Items:

None

Motion 24:19

Move Sarah Winters, second Anne Taylor to approve March 13, 2024 agenda.

CARRIED

Motion 24:20

Move Krista Messenger, second Makayla Nowee to approve February 14, 2024 minutes.

CARRIED

Treasurer's Report:

Budget, operating and capital through February 2024, documents included with Board package. Estimated \$97k surplus for 2023. Auditors (annual audit) aiming for end of March start, more likely end of April. Audit presentation for Board approval may not be available in June, may require special summer meeting or be scheduled for September.

Motion 24:21

Move Melissa Sandford, second Anne Taylor to receive Treasurer's Report.

CARRIED

Correspondence:

Margaret Karpenko letter providing explicit guidance for reconsideration of the NBPL operating budget, including levy ceiling 3.00% and use of reserves transfer to operating limited to \$141k.

Chair Report:

None

CEO Report:

CEO report included in Board package. Highlights included: Worthington entrance support beam replacement complete, new interior entrance floor rehabilitation complete, ceiling restoration in lower level in progress, issues with legacy Dover elevator equipment, replacement parts difficult to source, Canada Post Community Foundation Grant proposal submitted for STEAM Lego program, initial prep to begin for fall CBA negotiations.

Motion 24:22

Move Makayla Nowee, second Randall Tilander to receive CEO Report.

CARRIED

Council Report:

Justine Mallah missed CNB Council meeting reviewing NBPL budget due to illness.

Committee Reports:**Finance and Property**

Chair Randall Tilander reported on finance committee review of original 2024 budget in light of formal guidance letter from CNB CFO Margaret Karpenko. Highlights included some Council comments, reported in media, regarding several line item increases (print, non-print materials and programs) and use of reserves to sustain operating budget. After discussion revised operating budget proposal presented by Treasurer to include 3 % levy increase, reduce reserves transfer to \$141,061, reduce program line item 20%, postpone filling 1 vacant employee line until 2025, postpone filling 50% of employee line vacant due to leave.

Management and Personnel

Chair Krista Messenger-committee proceeding with data gathering regarding development of policy for CEO evaluation.

Motion 24:23

Move Anne Taylor, second Sarah Winters to approve revised 2024 NBPL operating budget (3.00% levy increase, \$141,061 transfer from reserves, 20% reduction in program support).

CARRIED

Motion 24:24

Move Randall Tilander, second Andrea Wrauley to adjourn at 20:16

CARRIED